

How to book for 818 Club events

Please complete the booking form for the event(s) that you would like to attend and return to us together with payment.

We accept cash, postal orders or cheques (made payable to Adventure Unlimited). If you pay by cheque we will bank each cheque as soon as we confirm your place on any event(s) to which it relates. However, we will accept post-dated cheques (provided the date on the cheque is at least a week before the date of the event to which it relates). **To avoid unnecessary bank charges please ensure that there are sufficient funds in your account to cover your cheque(s) on the appropriate date(s).**

Payments for events for which places are not available will normally be held as credit on your account to be used for future bookings. If you wish to be refunded rather than receive a credit please send a separate cheque for each event. Any unused cheques will be returned to you with the next newsletter.

- ♣ Places on all events are limited. **Places will be shared out between all applications (completed booking forms and payment) received by the end of the Initial Booking Period (see booking form/newsletter for date).** We will try to do this as fairly as possible. If you wish to attend events with a particular friend please make a note on the booking form. We will try to accommodate such requests whenever possible.
- ♣ Applications received after the end of the booking period will be treated on a first come, first served basis.
- ♣ Subsidised places are also limited. See the newsletter for details of who is eligible.
- ♣ After the end of the booking period we will send out confirmations as soon as we have enough bookings for the event to go ahead. Occasionally, we are unable to do this until just a few days before the event is due to take place.
- ♣ The Booking Conditions are listed below.
- ♣ If an event is fully booked or cancelled, it is our normal practice to give you credit, which can be used to book future events. Details of your credit will appear on the booking form included with your copy of the next newsletter. **If you would prefer to be refunded rather than receive credit please send a separate cheque for each event.**
- ♣ Please remember to include any changes to the information given on the Registration Form (eg parent/guardian's contact details, member's health/special needs).

BOOKING CONDITIONS

1. Adventure Unlimited (AU) will confirm your booking after we receive your booking form & payment. If we cannot offer you a place for an event, we will put you on the waiting list. If no place becomes available we will hold your payment as credit or return your cheque (unless it includes payment for other events). Sending the booking form and payment does not in itself guarantee you a place.
2. If you want to cancel your booking for an event, please contact us immediately. Under certain circumstances, we will give you credit for the event fee e.g. if somebody else takes your place.
3. If, for any reason, AU has to change the programme of activities, you will be given the choice of either taking part in the new activity or cancelling with full refund. As much notice as possible of changes will be given, but it is possible that a decision may not be taken until just before departure.
4. Each event will be led by experienced and, where appropriate, qualified staff. All leaders will be qualified First Aiders and will carry First Aid equipment. One to one supervision will be provided where the parent or guardian has specified this is a requirement on the Registration Form and at other times if AU staff consider it appropriate.
5. If you have not indicated on the booking form that you will be collecting your child at the end of an event, they will be allowed to make their own way home from the meeting point.
6. AU must be in possession of a signed 818 Registration Form for each child taking part in an event. It is your responsibility to inform us of any changes to the information given on the Registration Form.

Adventure Unlimited 64 Edward Street, Brighton, East Sussex BN2 0JR
T:01273 681058 email info@aultd.org